

VILLAGE OF GARLAND
GARLAND, NEBRASKA 68360
Regular Meeting – November 7, 2023 – 7:00P.M.

1. **Pledge:** The meeting was opened by saying the pledge of allegiance.
2. **Call meeting to order/roll call:** Marilyn Patsch called the meeting to order. Present: Jake Bennett, Jason Swerczek, Tylor Jamison, and Marilyn Patsch. Absent: Jeremy Lewis.
3. **Minutes:** Motion by Swerczek to waive the reading of the minutes to the October 3, 2023, regular meeting. 2nd by Jamison. All aye. Motion by Jamison to accept and approve these minutes. 2nd by Swerczek. All aye.
4. **Claims:** Motion by Jamison to waive the reading of the claims with the additions. 2nd by Bennett. All aye. Motion by Jamison to approve and pay these claims with the additions. 2nd by Bennett. All aye.
5. **Joel Ludwig - Planning Commission:**
 - Building Permit #73/James & Lisa Scott/412 4th Street:** Install privacy fence around perimeter of property. Motion by Bennett to approve Building Permit #73. 2nd by Swerczek. All aye.
 - Building Permit # 74/James & Lisa Scott/412 4th Street:** Relocate propane tank. Motion by Bennett to approve Building Permit #74. 2nd by Swerczek. All aye.
 - Building Permit #75/James & Lisa Scott/412 4th Street:** Install portable shed. Motion by Bennett to approve Building Permit #75. 2nd by Swerczek. All aye.
 - Building Permit #75/James & Lisa Scott/412 4th Street: – Application for Zoning Variance:** Motion by Bennett to approve the Application for Zoning Variance for Building Permit #75. 2nd by Swerczek. All aye.
Variances are becoming very common with building permits – the Village should look at revising the ordinance/setbacks. Recommending that new construction should require a sidewalk.
Quote for a future revision of the existing Comprehensive Plan is \$14,000.00.
6. **Wayne Regnier – Water/Sewer/Maintenance:** General: November 27, 2023, there is a presentation at the Seward Civic Center Auditorium on drinking water and wastewater infrastructure funding programs. Regnier is interested in attending and recommends a Board member attend as well. John Culver also explained the importance of this informational meeting and utilizing the State Revolving Funds. Regnier is requesting that Ulrich purchase a new clock for the Bank because current clock is not working. Park is winterized. Regnier would like employee raises to be an agenda items at the next Village Board meeting. Regnier would like to start enclosing the concrete area in the Village equipment shed; the Board is fine with that. Street: Tractor is broken down at the burn site. Jamison has looked at it to try and figure out what is wrong with it. The Board agreed that the issue with the tractor needs to be diagnosed and then they will go from there. Water: Lead Service Line Inventory Survey is filled out – will send it to Miller & Associates and once they return it to him, he will send it to the State.
7. **Old Business - ARPA (American Rescue Plan Act) Update:** Tabled until next month's Village Board meeting until all Board members are present to discuss.
 - **water/sewer rates:** Tabled until next month's Village Board meeting until all Board members are present to discuss.
8. **Introduction and Passage of Resolution #2023-6 Signing of the Year-End Certification of City Street Superintendent 2023:** Ulrich introduced and read Resolution #2023-6 SIGNING OF THE YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT 2023 Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the Appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and Whereas: The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), hand Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement wit another incorporated municipality

and/or county), and the beginning date of the appointment; and Whereas: The NDOT also requires that such Year-End certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy of resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson. Be it resolved that the Village Board Chairperson of Garland is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s). Adopted this 7th day of November, 2023 at Garland, Nebraska. Motion by Bennett to adopt Resolution #2023-6 and to reappoint Reed Miller with Miller & Associates, Superintendent's License Number S-514 Class A, Professional Engineering License Number E-4486, as the Street Superintendent for the Village of Garland from January 1, 2024, to December 31, 2024, 2nd by Swerczek. All aye.

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12. **Announcements:** Ulrich reminded the Board of the upcoming Water Conservation District Informational Meeting on Monday, November 20, 2023, 6:30pm – 8:30pm, Village of Pleasant Dale, and recommended that a Board member should be in attendance for this meeting. John Culver elaborated on the importance of this meeting and the Water Conservation District. Ulrich noted the beautiful antique desk and chair that Phil Hargis generously donated to the Village of Garland to be permanently displayed in the Germantown Bank.
13. **Adjournment:** Motion by Bennett to adjourn the meeting. 2nd by Swerczek. All aye. Meeting was adjourned at 7:40pm.


Village Clerk/Treasurer